

Our Ref: OFA/JS2/YSR

5 June 2018



Dear Parent/Guardian

RE: YEAR 9 PARENTS EVENING

Year 9 Parents Evening is on Wednesday 13 June 2018, between 4:00 - 6:30pm.

This is a great opportunity for you to meet with subject staff to discuss your son/daughter's individual progress. Senior staff will also be available to discuss any concerns you may have.

From **4:00pm**, parents are invited to collect your child's report; this will enable you time to read the report before meeting with subject staff. Light refreshments will be available during the evening.

From **4.30pm-6.30pm**, year 9 teaching staff, form tutors and senior staff will be available to meet with you and discuss your child's progress.

In order for you to fully support your child, I look forward to seeing you there.

Yours faithfully

J Southern

Mrs J Southern
Progress year leader

REPLY SLIP

Please complete and return to Student Reception by Friday 08 June 2018.

Name:..... Form:.....

I am able/unable* to attend parents evening on Wednesday 13 June 2018

*Please delete as appropriate

Parent/Guardian Signature:

