

Name of School: Ormiston Forge Academy	Date: 11/6/18 (was 3/1/18)	By: Kris Griffin		
<u>GUIDANCE</u>	<u>EVIDENCE</u>	<u>RAG</u>	<u>NOTES</u>	
School contact details				
your school's name	http://www.ormistonforgeacademy.co.uk/contact		And footers	
your school's postal address	http://www.ormistonforgeacademy.co.uk/contact		And footers	
your school's telephone number	http://www.ormistonforgeacademy.co.uk/contact		And footers	
the name of the member of staff who deals with queries from parents and other members of the public	http://www.ormistonforgeacademy.co.uk/contact			
name of the headteacher or principal	http://www.ormistonforgeacademy.co.uk/about-us/meet-the-principal http://www.ormistonforgeacademy.co.uk/about-us/meet-our-people http://www.ormistonforgeacademy.co.uk/contact			
name and address of the chair of the governing body (if you have one)	http://www.ormistonforgeacademy.co.uk/contact			
name and details of your SEN co-ordinator (SENCO) if you're a mainstream academy	http://www.ormistonforgeacademy.co.uk/about-us/meet-our-people http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2012/03/OFA-SEND-Information-Report-2018.pdf			
if the school's owner is an individual, you should publish their full name and contact details (address and a telephone number)	-			
if the school's owner is a body of persons, you should publish the address and telephone number of its office	http://www.ormistonforgeacademy.co.uk/about-us/our-sponsor			
Admission arrangements <i>(If the school's governing body decides your admissions, you must publish your school's admission</i>				

<i>arrangements each year and keep them up for the whole school year.)</i>			
how you'll consider applications for every age group	http://www.ormistonforgeacademy.co.uk/admissions/criteria		Page include LA links and link to Forge admissions policy.
what parents should do if they want to apply for their child to attend your school	http://www.ormistonforgeacademy.co.uk/admissions/criteria		Page include LA links and link to Forge admissions policy.
your arrangements for selecting the pupils who apply	http://www.ormistonforgeacademy.co.uk/admissions/criteria		Page include LA links and link to Forge admissions policy.
your 'over-subscription criteria' (how you offer places if there are more applicants than places)	http://www.ormistonforgeacademy.co.uk/admissions/criteria		Page include LA links and link to Forge admissions policy.
how parents can find out about your school's admission arrangements through your local authority	http://www.ormistonforgeacademy.co.uk/admissions/criteria http://www.ormistonforgeacademy.co.uk/admissions/dudley-admissions		Page include LA links and link to Forge admissions policy.
Community schools and voluntary-controlled schools			
If the local authority decides your admissions, write that parents should contact the local authority to find out about your admission arrangements.	http://www.ormistonforgeacademy.co.uk/admissions/criteria		
Exclusion arrangements			
If you are an academy or free school other than a 16 to 19 academy, you should publish details of your policy for excluding pupils.	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2012/03/OFA-Exclusion-Policy-March-2018.pdf		
Ofsted reports (one of the following):			
publish a copy of your school's most recent	http://www.ormistonforgeacademy.co.uk/ormiston-forge-		

Ofsted report	academy-is-ofsted-good		
publish a link to the webpage where users can find your school's most recent Ofsted report	http://www.ormistonforgeacademy.co.uk/ofsted http://www.ormistonforgeacademy.co.uk/ofsted/latest-ofsted-report		
Exam and assessment results			
Key stage 2 (KS2) results (<i>publish</i>)			
percentage of pupils who've achieved the expected standard in reading, writing and maths			
average progress that pupils have made in reading between KS1 and KS2			
average progress that pupils have made in writing between KS1 and KS2			
average progress that pupils have made in maths between KS1 and KS2			
percentage of pupils who've achieved a higher standard in reading, writing and maths			
your pupils' average score in the reading test			
your pupils' average score in the maths test			
Key stage 4 (KS4) results (<i>publish</i>)			
your school's Progress 8 score	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
your school's Attainment 8 score	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
percentage of pupils who've achieved grade 5 or above in English and mathematics at the end of KS4	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
percentage of pupils who've achieved the English Baccalaureate	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		

Key stage 5 (16 to 19) results (<i>publish</i>)			
the progress students have made in English and maths	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
the progress students have made compared with students across England	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
the average grade that students in your college get at 16 to 19 study (KS5)	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
student 'retention' (the percentage of students who get to the end of their study programme)	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
student 'destinations' (the percentage of students who continue in education or training, or move on to employment at the end of 16 to 19 study)	http://www.ormistonforgeacademy.co.uk/ofsted/exam-results-2017		
Performance tables			
You must include a link to the DfE school performance tables website	http://www.ormistonforgeacademy.co.uk/ofsted		In the list.
Curriculum (<i>publish</i>)			
the content of the curriculum your school follows in each academic year for every subject	New booklet being collated.		
your approach to the curriculum	http://www.ormistonforgeacademy.co.uk/curriculum/curriculum-overview		
how parents or other members of the public can find out more about the curriculum your school is following	http://www.ormistonforgeacademy.co.uk/curriculum/curriculum-overview		Contact details are on each key stage and each subject.
how you meet the 16 to 19 study programme requirements (if you have a sixth-form or offer education at 16 to 19)	http://www.ormistonforgeacademy.co.uk/curriculum/curriculum-overview -		

Depending on what phase of education your school offers, you should also publish any of the following that apply to your school:			
the names of any phonics or reading schemes you are using in key stage 1			
a list of the courses available to pupils at KS4, including GCSEs	http://www.ormistonforgeacademy.co.uk/ks4-course-listing		
the 16 to 19 qualifications you offer	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2015/07/OFA-Sixth-Form-course-listing-2017_18.pdf		
Behaviour policy			
If you are an academy or free school, you should publish details of your school's behaviour policy, including its anti-bullying strategy.	http://www.ormistonforgeacademy.co.uk/about-us/policies http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/07/OFA-Behaviour-for-Learning-Policy-June-2017.pdf		
Pupil premium (<i>Regardless of what the funding agreement requires you to publish, it is recommended that, if you are an academy or free school, you publish details of your pupil premium strategy.</i>) Include:			
For the current academic year, we recommend you publish:			
how much pupil premium funding you received for this academic year	http://www.ormistonforgeacademy.co.uk/ofsted/pupil-premium		
details of the main barriers to educational achievement that the disadvantaged children in your school face	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2018/06/OFA-PP-website-2017-2018.pdf		
how you will spend your pupil premium funding to overcome these barriers and the reasons for the approach you've chosen	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2018/06/OFA-PP-website-2017-2018.pdf		
how you will measure the effect of the pupil	http://www.ormistonforgeacademy.co.uk/wp-		

premium	content/uploads/2018/06/OFA-PP-website-2017-2018.pdf		
the date of the next pupil premium strategy review	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2018/06/OFA-PP-website-2017-2018.pdf		Top of this document
For the previous academic year, we recommend you publish:			
how you spent your pupil premium funding	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2013/10/OFA-Impact-Trail-Pupil-Premium-January-2017.pdf		
the effect that the pupil premium had on pupils	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2013/10/OFA-Impact-Trail-Pupil-Premium-January-2017.pdf		
Template for PP: https://www.tscouncil.org.uk/resources/guide-to-effective-pupil-premium-review			
Year 7 literacy and numeracy catch-up premium <i>(If your school receives year 7 literacy and numeracy catch-up premium funding, you must publish details of how you spend this funding and the effect this has had on the attainment of the pupils who attract it.) Include:</i>			
how much year 7 catch-up premium you received for this financial year	http://www.ormistonforgeacademy.co.uk/ofsted/pupil-premium		
details of how you intend to spend the funding	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2013/10/OFA-Impact-trail-Year-7-Catch-Up-Monies-2016-2017-1.pdf		
details of how you spent your year 7 catch-up premium last financial year	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2013/10/OFA-Impact-trail-Year-7-Catch-Up-Monies-2016-2017.pdf		
how it made a difference to the attainment of the pupils who attract the funding and how you	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2013/10/OFA-Impact-trail-Year-7-Catch-Up		

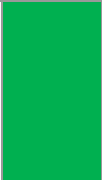
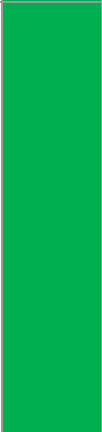
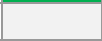
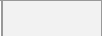
assessed the effect it had	Monies-2016-2017.pdf		
PE and sport premium for primary schools (<i>If your school receives PE and sport premium funding, your grant funding agreement will explain what information you must publish. It is likely that you'll have to include.</i>) Include:			
how much PE and sport premium funding you received for this academic year			
a full breakdown of how you've spent or will spend the funding this year			
the effect of the premium on pupils' PE and sport participation and attainment			
how you will make sure these improvements are sustainable			
Special educational needs (SEN) report.			
Academies and free schools should publish a report on their policy for pupils with SEN. The report must comply with: <ul style="list-style-type: none"> • section 69(2) of the Children and Families Act 2014 • regulation 51 and schedule 1 to the Special Educational Needs and Disability Regulations 2014, where appropriate • section 6 of the 'Special educational needs and disability code of practice: 0 to 25 years' 	Bottom of policies page: http://www.ormistonforgeacademy.co.uk/about-us/policies		
Accessibility plan for disabled pupils			Confirmed in Exec

(Academies and free schools need to carry out accessibility planning for disabled pupils under the Equalities Act 2010.) Publish, you will:			1/11/2017
<i>The accessibility plan you publish can either be a freestanding document or part of another document (such as your school development plan).</i>			
increase your disabled pupils' ability to participate in your school's curriculum	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2012/03/OFA-Accessibility-Plan-April-2015.pdf		
improve the physical environment of your school so disabled pupils can take better advantage of the education, benefits, facilities and services you offer	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2012/03/OFA-Accessibility-Plan-April-2015.pdf http://www.ormistonforgeacademy.co.uk/about-us/policies		
improve the availability of accessible information to your disabled pupils	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2012/03/OFA-Accessibility-Plan-April-2015.pdf http://www.ormistonforgeacademy.co.uk/about-us/policies		
Equality objectives (As public bodies, academies and free schools must comply with the public sector equality duty. This means you have to:			Confirmed in Exec 1/11/2017
publish details of how your school is complying with the public sector equality duty - you should update this every year	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/01/OFA-Equality-Policy-Mar-2018.pdf		
publish your school's equality objectives - you should update this at least once every 4 years	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/01/OFA-Equality-Objectives-Mar-2018.pdf		
You need to include details of how your school is:			
eliminating discrimination (see the Equalities Act 2010)	http://www.ormistonforgeacademy.co.uk/safeguarding/equality http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/01/OFA-Equality-Objectives-Mar-2018.pdf		
improving equality of opportunity for people	http://www.ormistonforgeacademy.co.uk/safeguarding/equality		

with protected characteristics	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/01/OFA-Equality-Objectives-Mar-2018.pdf		
consulting and involving those affected by inequality in the decisions your school or college takes to promote equality and eliminate discrimination (affected people could include parents, pupils, staff and members of the local community)	http://www.ormistonforgeacademy.co.uk/safeguarding/equality http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/01/OFA-Equality-Objectives-Mar-2018.pdf		
Complaints policy			
We recommend that all academies and colleges publish their complaints policy online. This will allow parents to access the information more easily.	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2012/03/OFA-Complaints-Policy-Jan-2018.pdf http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/03/OFA-Complaints-Form-Feb-2017.pdf		
Annual reports and accounts			
Academies and free schools (publish)	Annual reports and accounts for Ormiston Forge Academy are filed with Ormiston Academies Trust as the registered company (and sponsor). Please direct any enquiries regarding the annual reports and accounts to them.		Text added to Contact Us page.
annual report			
annual audited accounts			
memorandum of association			
articles of association			
names of charity trustees and members			
funding agreement			
FE and sixth-form colleges (publish)			
Colleges should publish their instruments and articles of government on their website.			
They should also publish their annual members'			

report and audited financial statement every year.			
Charging and remissions policies (<i>You must publish your school's charging and remissions policies.</i>) Include:			
the activities or cases for which your school will charge pupils' parents	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/09/OFA-Supplementary-booklet-AW-2017.pdf http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/07/OFA-Charging-and-Remissions-Policy-June-2017.pdf		
the circumstances where your school will make an exception on a payment you would normally expect to receive under your charging policy	http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/09/OFA-Supplementary-booklet-AW-2017.pdf http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2017/07/OFA-Charging-and-Remissions-Policy-June-2017.pdf		
Values and ethos			
Academies and colleges should publish a statement of their ethos and values.	http://www.ormistonforgeacademy.co.uk/safeguarding/british-values http://www.ormistonforgeacademy.co.uk/about-us/visions-and-values http://www.ormistonforgeacademy.co.uk/wp-content/uploads/2011/08/Ormiston-Forge-Academy-prospectus.pdf		

Requests for copies			
If a parent requests a paper copy of the information on your website, you must provide this free of charge.	http://www.ormistonforgeacademy.co.uk/contact		
Governance*			
The guidance states that the following information must be published on all academy websites in a readily accessible format i.e. <u>on a separate webpage and not within an embedded or separate document or a document that has to be downloaded:</u>			
The structure and remit of the governing body and any committees, and the full names of the chair of each; for each governor who has served at any point over the past 12 months.	http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information		
Their full names, date of appointment, term of office, date they stepped down (where applicable), who appointed them (in accordance with the governing body's instrument of government),	http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information		
relevant business and pecuniary interests (as recorded in the register of interests).	http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information		
Governance roles in other educational institutions.	http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information		
Any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives).	http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information		
Their attendance record at governing body and committee meetings over the last academic year.	http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information		

<p>Governing bodies should also publish this information for associate members, making clear whether they have voting rights on any of the committees to which they have been appointed.</p>	<p>http://www.ormistonforgeacademy.co.uk/our-governing-body/published-governor-information</p>		
<p>Governing bodies should make it clear in their code of conduct that this information will be published on their governors and any associate members.</p>	<p>March '16 The Code of Conduct states: "The personal information you provide to Ormiston Governance Department will be used and shared only in connection with your role as an academy governor / director and in accordance with the Data Protection Act 1988." OAT have confirmed that: "The need to publish the governors declarations of interest etc is a statutory requirement so in terms of data protection it is fine as the information is being shared in accordance with their role".</p>		
			
<p>Funding Agreement</p>			
<p>If you're an academy or free school, you need to check your funding agreement to find out what you should publish on your website.</p>		