

Our Ref: OFA/AB/EG

11 September 2017

Dear Parent/Guardian

Many thanks for all your support it has been an excellent start to the term.

**Open Evening 21st September 2017**

In order to prepare for our open event, the academy will close at 1.25pm for students on Thursday 21st September. We appreciate that this may inconvenience some parents and, as such, will supervise students until 3.10pm if needed. Should you require this service, please let the Academy office know.

Any student in receipt of 'free school meals' will be able to collect their meal before leaving the Academy.

Yours faithfully



Mr A Burns  
Principal

