

February 2018

Dear Parent/Guardian,

As you are aware from my previous letter, students at Forge now start their GCSE/BTEC courses at the beginning of year 9 giving them three years to study their Key Stage 4 examination courses.

Your child has already made their initial option choices and the courses that are viable to run are now being decided upon within the Academy. The final option sheets will be distributed to students shortly after half term. Choosing the correct combination of subjects is an important step. Information about all of the Key Stage 4 courses is in the options booklet that you received in the parental information evening in November and is also available on the Academy website.

To offer further support and guidance in this important decision we would like to invite you to the options afternoon at the Academy on Monday 12<sup>th</sup> March to discuss your child's option choices. Please return the completed reply slip by Friday 16<sup>th</sup> February, identifying which time slot would be most convenient for you and your child to attend an appointment with a member of the senior leadership team.

If you have any questions, please do not hesitate to contact me at the Academy.  
Yours faithfully,

Mrs C Davies  
Senior Leader Logistics

.....  
**Student's name:** ..... **Form:** .....

We **will / will not** be able to attend the options afternoon on Monday 12<sup>th</sup> March.

2-3pm	
3-4pm	
4-5pm	
5-6pm	

Please **tick any time slots** that you are available to attend.  
The more choices that you can give us the easier it will be to accommodate all parents.

An appointment time and location will be confirmed and passed on to your child.

