

Our Ref: OFA/ JS2/ CBY  
25 January 2016

Dear Parent/Guardian

**RE: YEAR 11 PARENTS EVENING**

Year 11 is the most important time in your child's secondary education and it is vital that pupils, parents and staff work together to ensure that each pupil reaches their full potential. With this in mind, a parent's consultation evening has been arranged for **Wednesday 24 February 2016**. Following on from recent mock results this is an ideal opportunity to discuss their performance and how your child will reach their expected target grades. We anticipate representation for every pupil in year 11.

From **4:00pm**, parents are invited to the new sixth form common room (at the end of the sports hall) to collect your child's report; this will enable you time to read the report before meeting with subject staff. Light refreshments will be available from the common room during the evening.

From **4.30pm-6.30pm**, year 11 teaching staff, form tutors and senior staff will be available to meet with you in the sports hall and adjoining rooms.

This parents evening is also a great opportunity for you to discuss your child's post-16 options. Beverley Evans our Careers Advisor and Tracey Beech from the Access Project will both be in attendance.

Please do not hesitate to contact me for further information. I look forward to seeing you there.

Yours sincerely

*J Southern*

Mrs J Southern  
Progress year leader

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**REPLY SLIP**

Name:..... Form:.....

I am able/unable\* to attend parents evening on Wednesday 24<sup>th</sup> February

Parent/ Guardian Signature: .....

\*Please delete as appropriate

