

14 September 2015

Dear Parent/Guardian

The English and maths departments would like to invite you to an information evening that focuses on your child’s progress in both subjects. As you may know, there are mock GCSE exams taking place in December, and we would like to make you aware of the support programmes on offer. As these subjects are the flagstone qualifications for a successful future career or a higher education pathway, it is imperative to us that they succeed in the summer of 2016.

We will be running a 45 minute session for parents on **Wednesday 14th October** on the importance of their English and maths studies, and offering advice and free supporting revision materials for you to help your child achieve their target grades. Mrs Southern and Mr Cutler (Heads of year 11), Dr Mason (Vice Principal for Key Stage 4), Mrs Butler (Senior Leader for Progress) and ourselves will be on hand to answer any questions and discuss any issues afterwards.

Refreshments will be provided, and there will also be an opportunity to speak directly with subject staff.

The session will be at **4.00pm** with a repeat at **5.15pm** if this time is more suitable. The session will take place in the **Sports Hall**.

We would appreciate it if you could please indicate your preference on the attached slip. Your child needs to return this slip to Mrs Southern, Mr Cutler or Mr Grant in the Key Stage 4 Pastoral Office by Monday 5th October - a 100% return response is needed please.

Yours faithfully

Mr D Jenks
Curriculum Director for English

Miss R Simkins
Curriculum Director for Maths

Reply slip

Student name _____ Form Group _____

I will be attending the Parents’ Evening session at 4.00pm 5.15pm

I am unable to make this date

Signed _____

