

Our Ref: OFA/LMN/YSR

11 October 2016



Dear Parent/Guardian

Ormiston Forge Academy would like to invite you and your child to an information evening, entitled "Year 11 Matters" that focuses on your child's progress in their GCSE subjects.

As you may know, there are mock GCSE exams taking place in November and December and we would like to make you aware of the support programmes and initiatives that Forge has to offer. We'll also cover how you can support your child through this period and during their exams in summer 2017.

We will be holding the event on **Wednesday 19 October 2016** where a presentation will take place, led by Dr Mason (Vice Principal for Key Stage 4) and Mr Bradley (Progress Leader for year 11).

The session will begin with refreshments and an opportunity to meet with subject staff to informally discuss revision strategies and support from **5.00pm**. The formal presentation will take place at **5.45pm**. The session will take place in the **Sports Hall** and staff will be available afterwards to answer any questions.

We would appreciate it if you could please indicate your attendance on the attached slip. Your child needs to return this slip to Mr Bradley or Mr Grant in the Key Stage 4 Pastoral Office by Friday 14 October - a 100% return response is needed please.

Yours sincerely

*L Mason*

Dr L Mason  
Vice Principal

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Reply slip

Student name \_\_\_\_\_ Form Group \_\_\_\_\_

I will be attending the Year 11 Matters evening on Wednesday 19 October

I am unable to make this date

Signed \_\_\_\_\_

