

Our Ref: OFA/TDY/TC

March 2015

Dear Parents/Guardians

As part of the transition process, we would like to invite your child to attend a two day induction programme here, at Ormiston Forge Academy, on Wednesday 1 July and Thursday 2 July 2015. They will be expected to attend from 8.45 am until 3.10 pm, and wear their Primary School Uniform. Students will also need to bring PE kit with them. Lunch will be provided on both days, however, if you prefer, you can supply your child with a packed lunch.

Induction Evening will take place on Thursday 2 July 2015 at 6pm here at Forge, where you and your child will have the opportunity to meet with their progress tutor. During this time, the paperwork enclosed in your pack that we need you to complete, will also be collected.

The new school term begins for year 7 students on Thursday 3 September at 8.45 am. Their progress tutor will be on the playground to greet them. Only year 7 students will be in the Academy on this day. Students will be expected to wear full school uniform.

On Friday 4 September, the whole of year 7 will be going on a trip to Sandwell Valley Park. A letter confirming the details is included in this pack, along with a yellow OA2 medical form, please can you complete this and return to us at the Induction Evening.

Yours sincerely

T Daly

Mr T Daly
Progress Leader for Year 7 / Transition Leader