

Our Ref: OFA/DCR/YSR

4 January 2018



Dear Parent/Guardian

RE: YEAR 11 PARENTS' EVENING

Year 11 Parents' Evening is on Wednesday 24th January 2018, from 4.00pm until 6.30pm. This is a vital time for year 11 students as they prepare for their GCSE exams over the next six months. This parents' evening will provide an excellent opportunity for you to meet with subject staff to discuss your son/daughter's individual progress and to work out particular areas to focus upon in terms of revision.

On the 24th, you will be able to collect your child's report in the foyer near the automatic doors at the back of the sports hall from 4pm; this will enable you time to read the report before meeting with subject staff. From 4.30pm-6.30pm, year 11 teaching staff, form tutors and senior staff will be available to meet with you in the sports hall and discuss your child's progress.

I look forward to seeing you there and to continuing to work with you to help your child reach their full potential.

Yours faithfully

D. Cutler

Mr D Cutler
Progress Year Leader

REPLY SLIP

Please complete and return to student reception by Monday 8th January 2018.

Name:..... Form:.....

I am able/unable* to attend parents' evening on Wednesday 24 January 2018

*Please delete as appropriate

Parent/Guardian Signature:



