

Our ref OFA/GLE/TC

3 November 2014

Dear Parent/Guardian

KS3 Reward Trip Drayton Manor 9 July 2015

At Ormiston Forge Academy, we feel it is vital that we encourage and celebrate good attendance, punctuality and behaviour. A good attendance record means that your child is able to access all of the work they need in the most vital years of their education.

Therefore, the academy have organised a reward trip for Years 7, 8 and 9 to Drayton Manor Park on Thursday 9 July 2015. To secure a place on the trip, students will have to achieve 97% attendance or above, have minimal late arrivals to the academy and also excellent behaviour must be maintained for the remainder of the academic year. Attendance of students, for the benefit of the trip, will return to 100% following the October half term holiday. Please note that any absence has a negative impact upon attendance, including days off due to illness and medical appointments.

Please join us in encouraging your child to meet the above goals to ensure that they can be part of what will be a fantastic day out at Drayton Manor Park.

Should you have any queries regarding the above, please do not hesitate to contact me.

Yours faithfully

G Lowe

Ms G Lowe
Pastoral Leader for Key Stage 3